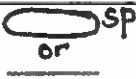


## Proofreading Marks

Use these marks to show corrections.

Mark	Meaning	Example
✂	Take this out (delete).	I love ✂ to read.
⊙	Add a period.	It was late⊙
≡	Make this a capital letter.	First prize went to ≡maria.
/	Make this a lowercase letter.	We saw a <del>B</del> lack <del>L</del> at.
	Fix the spelling.	This is our <del>hause</del> . or <u>hause</u> <sup>sp</sup> .
↖	Add a comma.	Goodnight↖ Mom.
∨	Add an apostrophe.	It's mine.
∨ ∨	Add quotation marks.	∨Come in, ∨he said.
! ? ^ ^	Add an exclamation point or a question mark.	Help! Can you help me? ^ ^
-̄	Add a hyphen.	I've read three-fourths of the book.
( )	Close the space.	Foot( )ball is fun.
^	Add a word.	red The^pen is mine.
—	Underline the words.	We read <u>Old Yeller</u> .
⋮	Add a colon.	Alex arrived at 4:00. ⋮